



THE VICTORIA WILLS IA INTERNAL POUCH BURSARY FUND GUIDELINES

1. The Victoria Wills IA Internal Pouch Bursary Fund (Pouch Bursary) shall be used to fund IA members to attend pouch events in circumstances whereby the IA member may not be able to attend the event through financial hardship.
2. The events for which the Pouch Bursary may be applied for shall be:
 - a. Information Days organised by IA
 - b. Internal Pouch Information Days
 - c. Other events that from time to time the internal pouch sub-committee may deem such funding is appropriate.
3. For the purposes of the Pouch Bursary, the bursary is available for IA members who have an internal pouch and are in some form of financial hardship.
4. Prior to the Pouch Bursary being advertised for each event listed in point 2, the internal pouch sub-committee shall recommend to the board the number of bursaries available for that event. This shall be confirmed by the board and, once set, shall not be exceeded, irrespective of the number of bursary applications received.
5. Each bursary shall cover up to the full advertised cost of attending the event. Some contribution to travel costs may be made for certain events (which will be no more than the cost of standard cost rail travel available at the time the award is made).
6. Any incidental expenditure incurred by the member awarded the bursary such as travel to and from the event and subsistence (including the costs of submitting the bursary application), shall not be covered by the bursary and the member shall be expected to cover these expenses themselves, subject to point 5 above.
7. Applications will be required to be counter-signed by a committee member of that member's local member organisation. This committee member shall be required to write a short narrative explaining why they feel that the member in question should be awarded the bursary.
8. On considering each bursary application, the internal pouch sub-committee shall consider the following points listed below in order of importance:
 - a. The benefit the member shall gain by attending the event.
 - b. The benefit IA will gain by the member attending the event.
 - c. Employment status (preference will be given to members who are claiming means tested benefits, are in employment for less than 30 hours per week, or are earning below the current living wage).
 - d. Other information provided on the form, as appropriate.
9. All applications shall be made on the approved application form or through the relevant online form, should this be considered appropriate.
10. All applications must be received by the stated deadline. Each application will be reviewed on an individual basis and will be informed of the decision no longer than six weeks after the stated deadline.



Ileostomy & Internal Pouch
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11. Any member of IA shall only be awarded one bursary during a period of three years.
12. All members of IA receiving a bursary shall be required to write an article which may be published in the IA journal, on the IA website or in any other publication or on any other media that from time to time should be deemed suitable by IA. The completion date of this shall be advised once a grant has been made.
13. In the event that the recipient does not use the grant for the stated purpose, they shall be required to reimburse the full amount of the grant.
14. If an applicant is unhappy with the decision made on their application they are able to take this to IA's board for consideration.